



HOUSING AUTHORITY  
**HR Services**

People. Passion. Purpose.

The Human Resources Team is a strategic partner supporting the Housing Authorities as an employer of choice by attracting, developing, and motivating great people, with great passion, working for a great purpose.



Our mission is to promote a safe and respectful work environment for all employees and to provide the Housing Authorities with the resources to support staff development and job satisfaction.

### **Payroll, Benefits and HR Systems Management**

- Group Benefits
- Pension
- Payroll Administration
- SAP Management

### **Occupational Health and Safety and Wellness**

- Promote and foster a progressive safety culture
- Develop, implement, and monitor a safety program for all employees
- WCB, short-term and long-term disability case management
- Develop and manage wellness initiatives and programs
- Provide OH&S education, training and coaching to all employees
- Legislative compliance
- Promote injury and illness prevention in the workplace
- EFAP

### **Labour and Employee Relations**

- Collective bargaining
- Grievance resolution
- Dispute resolution
- Advice and services

### **Organizational Development, Learning and Workforce Planning**

- Succession planning
- Organization design
- Performance management
- Coaching and training
- Diversity
- Policy development

### **Recruitment, Retention and Attendance Management**

- Staffing related policy and program development
- Onboarding
- Strategic recruitment initiatives
- Employee engagement initiatives
- Attendance policy and program development and management

## HUMAN RESOURCES

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**Sheryl Walker, Director**

902.424.3208 / 902.240.4116

Sheryl.Walker@novascotia.ca

**Sandra Laforge, HR Consultant**

902.424.3334 / 902.717.2550

Sandra.Laforge@novascotia.ca

**Lindsey Liezert, HR Consultant**

902.424.3018 / 902.266.8740

Lindsey.Liezert@novascotia.ca

**Cari Burns, HR Consultant**

902.424.7571

Cari.Burns@novascotia.ca

**Ursula Campbell, Payroll Consultant**

902.424.7549

Ursula.Campbell@novascotia.ca

**Roshanak Sadeghi- Zadeh, Training Specialist**

902.424.1116/ 902.225.2995

Roshanak.Sadeghi-Zadeh@novascotia.ca

## OCCUPATIONAL HEALTH & SAFETY

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**Claudette Rogers, OH&S Supervisor**

902.424.3591/ 902.471.6562

Claudette.Rogers@novascotia.ca

**Marcel Marcotte, OH&S Consultant**

902.420.6549/ 902.499.0439

MarcotMR@novascotia.ca

**Jamie Della Valle, OH&S Consultant**

902.539.8520/ 902.574.1698

Jamie.DellaValle@novascotia.ca

**Felton Muise, OH&S Consultant**

902.742.9599/ 902.749.7699

Felton.Muise@novascotia.ca

**Valerie Bernier, Disability & Wellness Coordinator**

902.424.2576/ 902.430.3632

Valerie.Bernier@novascotia.ca